

TWIN VALLEY COMMUNITY LOCAL BOARD OF EDUCATION

Agenda – Regular Meeting

Wednesday, June 26, 2013 – 7:30 P.M. Media Center

Traditional Values...Terrific Kids

I. OPENING:

A. Call to Order

B. Roll Call Be X Co X Gl Abs. Pe X Ma X

C. Pledge of Allegiance

D. Invocation Mr. Pemberton

E. District Mission Statement: Mr. Maggard

“The Mission of the Twin Valley Community Local School District is to provide a safe learning environment where all children are challenged to achieve their maximum potential based on individual needs and abilities, utilizing a team effort among parents, educators, staff and community.”

F. Adoption of Agenda Approved

Recommend that the June 26, 2013 Regular Board Meeting Agenda be approved.

Addendum to agenda: X. New Business item M. Social Studies Interim End-of-Year Examination

II. APPROVAL OF MINUTES: Approved

Recommend that the Minutes of the May 20, 2013 Regular Board meeting be approved.

III. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:

Public may address the Board:

None

IV. ADMINISTRATIVE REPORTS

A. Mrs. Kathy Poor – Director of Food Service

Explained that we passed state review and loss of hours due to 3rd Street School Preble County ESC program moving to Bruce Elementary in Eaton.

B. Mr. Lee Myers – Maintenance/Transportation Supervisor

Reviewed Field Trip routing data. summer cleaning update, rooming assignment changes and elementary computer lab set up. Explained that the bus inspection will be Friday, June 28th, and that the landscaping at drive entrance has been completed.

V. BOARD MEMBER COMMENTS

Mr. Maggard explained that he had contacted by David Montgomery, Swimming coach at Eaton, interested in fielding a team at Twin Valley. Pursue conversation with administration.

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Set a meeting date in July for Income Tax campaign. Introduced Mr. Craig Keener as potential chairperson. Meeting date and time will be determined and posted on Facebook page.

Teacher Appreciation event to be planned by the board.

VI. DISCUSSION/INFORMATION ITEMS

A. OSBA Policy Updates: First Reading

EHA, Data and Records Retention

EHA-R, Data and Records Retention (Electronic Mail and Social Media Content)

GBL, Personnel Records

GBQ, Criminal Records Check

GBR, Family and Medical Leave

GBR-R, Family and Medical Leave

GCB-1, Professional Staff Contracts and Compensation Plans (Teachers)

GCB-2, Professional Staff Contracts and Compensation Plans (Administrators)

GCB-2-R, Professional Staff Contracts and Compensation Plans (Administrators)

JEC, School Admission

JECB, Admission of Nonresident Students

JO, Student Records

JO-R, Student Records

KBA, Public's Right to Know

KMA, Relations with Parent Organizations

KMB, Relations with Booster Organizations

B. Superintendent's Final Evaluation

Dr. Clint Moore reviewed the District Action Plan and the documentation of its implementation in accomplishment of the District Goals.

VII. BOARD MEMBER REPORTS (As requested) None requested

A. Mr. Beneke, Legislative Liaison

B. Mr. Glander, Student Achievement Liaison

C. Mr. Cooper, District Athletic Council Liaison

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that **items A through H** be adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted on separately.

VIII. TREASURER'S REPORT

Approved as one motion

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A. Financial Reports

Recommend motion to approve Financial Reports as submitted.

B. Payment of Bills

Recommend motion to approve payment of bills as submitted.

C. Final Appropriations for 2012-2013

Recommend that the Final Appropriations for July 1, 2012 – June 30, 2013 be approved as submitted.

D. Permanent Appropriations for 2013-2014

Recommend that the Permanent Appropriations for July 1, 2013 – June 30, 2014 be approved as submitted.

E. Board Service Fund

Recommend the Fiscal Year 2013 Board Service Fund be established at \$2,500.

F. Establish New Fund

Recommend the approval of creation of the National School Lunch Program Grant fund 599-9013.

G. Cash Advance

Recommend the approval to advance \$5,565.26 from 001-0000 (General Fund) to 599-9013 (NSLP FY13 Grant).

H. Transfer of Funds

Recommend the approval to transfer funds from 012-0000 (Adult Education) to 001-0000 (General Fund).

IX. OLD BUSINESS:

None at this time.

ADOPTION OF CONSENT CALENDAR – NEW BUSINESS

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Item A through Item L** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

X. NEW BUSINESS: Approved as one motion

A. Federal School Lunch and Breakfast Program

Recommend that the district’s participation in the Federal School Lunch and Breakfast Program for the 2013 – 2014 school year be approved. The Board’s hearing officer pertaining to disputes regarding applications is Mr. Jim Pemberton.

B. Property and Liability Insurance Renewal

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Recommend the Board approve the property and liability insurance renewal from Roselius Insurance for _____.

C. Aramark Contract

Recommend approval of one year contract with Aramark Educational Services, LLC beginning July 1, 2013 at an estimated cost of \$260,893.77 for food service management, renewable for up to four additional one year terms. [EXHIBIT A]

D. Job Description Approval

Recommend the Board approve the Pupil Services Director job description. [EXHIBIT B]

E. 2013 – 2014 Student Fees

Recommend the Board approve the 2013 – 2014 student fees as listed below:

High School – [EXHIBIT C]

Middle School – [EXHIBIT D]

Elementary School:

Grades 1-6 \$75.00

Kindergarten \$40.00

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F. Income Tax Levy Resolution

Recommend the Board adopt the following Resolution

**RESOLUTION DECLARING THE NECESSITY OF RAISING
\$750,000 ANNUALLY FOR SCHOOL DISTRICT PURPOSES**

WHEREAS, this Board of Education intends to propose on the November 5, 2013 ballot in the annual amount stated in SECTION 1 a school district income tax to be collected for the purpose of current expenses.

BE IT RESOLVED by the Board of Education of the Twin Valley Community Local School District (the "School District"):

SECTION 1. That pursuant to the provisions of Section 5748.02 of the Ohio Revised Code as enacted in Substitute Senate Bill 28 of the 118th General Assembly (the "Act"), and as amended, it is necessary to raise \$750,000 for school district purposes (as defined in the Act). The income that is to be subject to the tax is taxable income of individuals and estates as defined in divisions (E)(1)(a) and (2) of Section 5748.01 of the Ohio Revised Code.

SECTION 2. That pursuant to such Section 5748.02, this board of education hereby applies to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce the amount set forth in SECTION 1 hereof and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce the amount set forth in SECTION 1 hereof.

SECTION 3. That the treasurer of this board is hereby directed to certify immediately to the Tax Commissioner of the Ohio Department of Taxation a copy of this resolution.

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

G. 2013 – 2014 Season Athletic Pass Pricing

Recommend the Board approve the 2013 – 2014 Season Athletic Pass pricing as listed:

Student Pass	\$60.00
Adult Pass	\$75.00
Family Pass	\$195.00
Senior Citizen Pass	Free (Age 62 and older who live in the TVS District)

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H. Student Handbooks

Recommend the Board approve the Elementary, Middle School, and High School Student Handbooks for the 2013-2014 school year.

I. Adoption of Teacher's STRS Pick-up Plan

Recommend the board adopt the following resolution

BE IT RESOLVED, effective July 1, 2013, the Twin Valley Local Board of Education agrees to “pick-up” the rate in effect of the employee contribution required by Section 3307.26 of the Ohio Revised Code to be contributed by the Twin Valley Association of Classroom Teacher employees to STRS Ohio. Twin Valley Local Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414 (h) (2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Twin Valley Local Board of Education in lieu of employee contributions. 1% shall be paid by the Board of Education as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes. The remaining percentage shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee. Teachers may not opt out of the “picked-up” contributions or elect to receive the contributed amounts directly instead of having them picked up by the Twin Valley Board of Education and paid to STRS Ohio.

J. Adoption of Administrator's STRS Pick-up Plan

Recommend the board adopt the following resolution

BE IT RESOLVED, effective July 1, 2013, the Twin Valley Local Board of Education agrees to “pick-up” the rate in effect of the employee contribution required by Section 3307.26 of the Ohio Revised Code to be contributed by the Twin Valley Local School District Administrators to STRS Ohio. Twin Valley Local Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414 (h) (2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Twin Valley Local Board of Education in lieu of employee contributions. 10% shall be paid by the Board of Education as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes. The remaining percentage shall be treated as mandatory salary reduction from the contract salary otherwise payable to the employee. Administrators may not opt out of the “picked-up” contributions or elect to receive the contributed amounts directly instead of having them picked up by the Twin Valley Board of Education and paid to STRS Ohio.

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K. Adoption of Superintendent’s STRS Pick-up Plan

Recommend the board adopt the following resolution

BE IT RESOLVED, effective July 1, 2013, the Twin Valley Local Board of Education agrees to “pick-up” the rate in effect of the employee contribution required by Section 3307.26 of the Ohio Revised Code to be contributed by the Twin Valley Local School District Superintendent to STRS Ohio. Twin Valley Local Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414 (h) (2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Twin Valley Local Board of Education in lieu of employee contributions and shall be paid by the Board of Education as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall not be treated as additional compensation for retirement purposes. The Superintendent may not opt out of the “picked-up” contributions or elect to receive the contributed amounts directly instead of having them picked up by the Twin Valley Board of Education and paid to STRS Ohio.

L. Pay to Participate Fee

Recommend the Board approve the pay to participate fees for the 2013-2014 school year as listed:

Per Sport	\$100.00
Per Student	\$200.00
Per Family	\$300.00

ADOPTION OF CONSENT CALENDAR – PERSONNEL

Approved as one motion

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Employment – Certificated Item A through Supplemental Item B** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

Employments – All employment is contingent upon the named person meeting all Federal, State of Ohio, Preble County Educational Service Center, and Twin Valley Community Local School District employment requirements for that position.

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Employment – Certificated

A. Substitute Teacher Roster

Recommend the board approve the amended Preble County Educational Service Center Substitute Teacher roster.

B. Counselor Resignation

Recommend the board approve the resignation of Jennifer Priest, Elementary Counselor, effective immediately. [EXHIBIT E]

C. Home Bound Instruction Tutors

Recommend the board approve Pat Shockey for tutoring a special needs student for *home bound instruction* at the assigned tutor rate starting May 21, 2013.

D. Elementary Physical Education Teacher

Recommend the board approve the employment of Parker Fields as Elementary Physical Education teacher for the 2013 – 2014 school year.

E. High School Chemistry Teacher

Recommend the board approve the employment of Christopher Mack as High School Chemistry teacher for the 2013 – 2014 school year.

F. Elementary Intervention Teacher

Recommend the board approve the employment of Sara White as Elementary Intervention teacher for the 2013 – 2014 school year.

G. Work Calendar Modification

Recommend the board approve the final modification to the work calendar for Dr. Eva Howard for the 2012 – 2013 school year. [EXHIBIT F]

H. Consulting Contract

Recommend the board approve the one (1) day consulting contract of Dr. Marvin Horton at the per diem rate of \$357.14, effective July 31, 2013.

I. Professional Leave

Recommend the board approve the overnight professional leave for Robin Judd to attend the Ohio ACTE Connections to Education Conference in Columbus, Ohio, July 31 – August 1, 2013.

J. Pupil Services Director

Recommend the board approve the employment of Dr. Marvin Horton as Pupil Services Director on a two (2) year (210 days annually) contract for the 2013 – 2014 and 2014-2015 school years, effective August 1, 2013 at annual salary of \$75,000 with 10% State Teacher Retirement System pick-up.

Employment – Classified

A. Re-employment of Substitute Classified Employees

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Recommend that the Board adopt the following resolution to re-employ the list of substitute classified employees for the 2013-2014 school year. [EXHIBIT G]

WHEREAS to prepare for temporary absences of classified personnel for whom substitute classified employees may be needed to provide educational services for students during the 2013-2014 school year, the substitute classified employees that were employed during the 2012-2013 school year are re-employed for the 2013-2014 school year. Their services can be used during the 2013-2014 school year with authorization of the Superintendent or the respective classification supervisor.

NOW THEREFORE BE IT RESOLVED that under the provisions of ORC 3319.10, the aforementioned employment action is taken, and subject to the established 2013-2014 classified employee wage schedules at the zero steps shall serve as the hourly rate.

B. Substitute Custodial Employee

Recommend the board approve Chris Fogle as substitute custodian for summer technology assistance, not to exceed 80 hours starting June 19, 2013.

C. Educational Aide

Recommend the board approve the one-year contract for Kim Petry as an educational aide for a student on an IEP, pending current Educational Aide Permit and Para-pro status.

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D. Educational Aide

Recommend the board approve the one-year contract for Misty Clayton as an educational aide for a student on an IEP, pending current Educational Aide Permit and Para-pro status.

E. Educational Aide

Recommend the board approve the one-year contract for Jennifer London as an educational aide for a student on an IEP, pending current Educational Aide Permit and Para-pro status.

Employment – Supplemental

A. Extended Day Contracts

Recommend that the following employees be approved for the corresponding extended days at their per diem rate of pay.

Tony Augspurger, Athletic Director	20 Days
Sheryl Byrd, Family & Consumer Sciences Teacher	10 Days
Amy Dils, grades 7-12 School Counselor	20 Days
Katie Kelly-Green, Media Specialist	10 Days
Robin Judd, Career Based Instruction Teacher	10 Days

B. 2013-2014 Supplemental Extracurricular Positions

Recommend the following individuals be employed for the respectively listed supplemental contracts for the 2013-2014 school year, pending current Pupil Activity Supervisor Permit.

Supplemental Contracts 2013-2014

Tyler Cates	Football - Varsity	Elizabeth Ervin	Cheerleader - Reserve
Tyler Cates	Football - Summer Football	Ron Schmidt	Basketball Boys - 7 th Grade
David Maddox	Football - Reserve	Ryan Jones	Soccer - JV
David Maddox	Football - Summer Football	Chad DePew	Football - MS
Pat Shockey	Football - Summer Football	Corey Bassler	Football - MS
James Harless	Football - Reserve	Tommy Byrd	Football - MS
Tyler Parks	Football - Volunteer	Ryan Bevins	Football – Reserve, ½ stipend
Clint Sheperd	Football – Reserve, ½ stipend	Ryan Bevins	Football – Summer Football
Clint Sheperd	Football – Summer Football	Whitney Spears	Flag Corps - HS

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XI. RECOGNITION OF PUBLIC – PUBLIC COMMENTS

Cathy Landwehr asked for voter registration to be reviewed to ensure that it was current and updated for upcoming November election. PAC should provide information to the public on voter registration.

Requested follow-up information about senior graduation waiver requirements.

Reported that band is changing to a show band organizational format.

Dustin Corwin was invited to participate in the Bowling Green University summer band camp participant.

XII. EXECUTIVE SESSION (If needed)

If required, resolution will contain specific language regarding the purpose pertaining to the requirements of ORC 121.22 (G).1

Motion: Pemberton Second: Beneke Vote: 4-0

Beneke Y Cooper Y Glander Abs. Pemberton Y Maggard Y

Time In: 823 P.M.

Time Out: 920 P.M.

XIII. CHANGE OF DATE FOR JULY REGULAR BOARD MEETING

Recommend the board change the date for the July Regular Board meeting *from* Monday, July 22 *to* Monday, July 15 .

XIV. ADJOURNMENT

Recommend that the meeting be adjourned. At 921 p.m.

